



PHILIP D. MURPHY
Governor
TAHESHA L. WAY
Lt. Governor

State of New Jersey
THE PINELANDS COMMISSION
PO Box 359
NEW LISBON, NJ 08064
(609) 894-7300
www.nj.gov/pinelands



LAURA E. MATOS
Chair
SUSAN R. GROGAN
Executive Director

General Information: Info@pinelands.nj.gov
Application Specific Information: AppInfo@pinelands.nj.gov

MEMORANDUM

To: Members of the Personnel and Budget Committee

From: Jessica Lynch, Business Manager *JCL*

Date: August 11, 2025

Subject: Meeting Materials

Enclosed are meeting materials for the Personnel and Budget Committee meeting to be held virtually on **Tuesday, August 19, 2025 at 9:30 a.m.**

Draft Fiscal Year 2026 Budget documents and the draft budget resolution will be provided separately, by the end of this week.

Specific access information will be provided to all Committee members in a separate email. The public will be able to view and participate in the meeting through the following YouTube link:
www.youtube.com/c/PinelandsCommission



PHILIP D. MURPHY
Governor
TAHESHA L. WAY
Lt. Governor

State of New Jersey
THE PINELANDS COMMISSION
PO Box 359
NEW LISBON, NJ 08064
(609) 894-7300
www.nj.gov/pinelands



LAURA E. MATOS
Chair
SUSAN R. GROGAN
Executive Director

General Information: Info@pinelands.nj.gov
Application Specific Information: AppInfo@pinelands.nj.gov

PERSONNEL & BUDGET COMMITTEE MEETING

August 19, 2025 – 9:30 a.m.

This meeting will be held in-person and virtually

Richard J. Sullivan Center for Environmental Policy and Education
Terrence D. Moore Conference Room
15C Springfield Road
New Lisbon, New Jersey

Watch the meeting on the Pinelands Commission YouTube channel:

<https://www.youtube.com/c/PinelandsCommission>

To Provide Public Comment, Please Dial: 1-929-205-6099 Meeting ID: 890 1755 7248

Agenda

1. Call to Order
2. Adoption of the June 24, 2025 Personnel & Budget Committee meeting minutes
3. Financial Updates
 - Check Register
 - Electronic Disbursements
 - Application Fees
4. Personnel Matters
 - Employee Actions
5. Update on Fenwick Manor rehabilitation project
6. Fiscal Year 2026 Budget Discussion
7. Public comment

PINELANDS PERSONNEL & BUDGET COMMITTEE MEETING

This meeting was conducted in-person and available remotely.

The public could view/comment through Pinelands Commission YouTube link:

<https://www.youtube.com/c/PinelandsCommission>

June 24, 2025, 9:30 AM

MINUTES

MEMBERS IN ATTENDANCE: **Remotely:** Chairman Alan W. Avery Jr., Commissioners Nicholas Asselta, Mark Lohbauer, and William Pikolycky. Also remote was Governor's Authorities Unit representative Michael Elenski.

MEMBERS ABSENT: Commission Chair Laura E. Matos

STAFF PRESENT: Jessica Lynch **Remotely:** Executive Director (ED) Susan R. Grogan, Gina Berg, Charleen Cruz, April Field, Marc Paalvast and Carol Ebersberger

1. Call to Order

Chairman Avery called the Pinelands Personnel & Budget Committee meeting to order at 9:33 a.m.

2. Adoption of the October 29, 2024, Personnel & Budget Committee meeting minutes

Commissioner Lohbauer moved the adoption of the minutes of the October 29, 2024, Personnel & Budget Committee meeting. Commissioner Pikolycky seconded the motion. All voted in favor. The minutes were adopted.

3. Financial Updates:

- a. Check Register –Jessica Lynch, Business Services Manager, highlighted the more noteworthy purchases/checks on the register for October 2024 – May 2025.

More notable purchases mentioned were ESRI GIS Software renewal, Insurance renewal, Application Fee refund, National Park Service (NPS) Calendar printing, MIS Office 365 and TEAMS licensing renewal, partial payment for Fiscal Year (FY) 22 Audit services, NPS Snake Study supplies, repairs to the Richard J. Sullivan Center (RJS) Fire Panel, and mileage reimbursement to John Bunnell for 2020 – 2024.

- b. Electronic Disbursements – EFT, Direct Deposit, ACH (October 2024 – March 2025)
- c. Application Fees – Ms. Lynch stated that net application fees received as of May 2025 for FY25 are \$943,719.27, which has exceeded the anticipated \$750,000.00 amount for FY25. To date for June 2025, we have a net of \$13,000.00 in application fees, bringing total to \$956,719.27.

Commissioner Lohbauer asked if it is known how much of the collected fees may have to be refunded. Jessica Lynch said that \$800 has been refunded to date for June 2025.

4. Fixed Asset Deletion:

Ms. Lynch reviewed the fixed assets list that will be going to Trenton after approval. Commissioner Lohbauer made a motion for fixed asset deletion approval. Commissioner Pikolycky seconded the motion. All Commissioners present voted in favor. Fixed asset deletion was approved.

5. Personnel Updates

Charleen Cruz, Human Resource Manager, reviewed employee actions and recruitment efforts.

Departing employees – Jeffrey Dragon, Research Scientist 2, effective March 27, 2025

New Hires – Christine Healy, Research Scientist 3, effective November 4, 2024

Claire Osei, Resource Planning Specialist 3, effective February 10, 2025

Kate LaMotta, Environmental Specialist 3, effective March 24, 2025

Recruitment – all positions filled at this time

The Commission has 43 full-time employees and 2 hourly employees.

6. Update on Fenwick Manor rehabilitation project

Marc Paalvast, Cultural Resource Specialist, presented the Fenwick Manor Project Schedule. (attached)

Mr. Paalvast said the structural engineer, mechanical engineer and the design team visited the site and will be returning to cut some probes in the floor and ceiling to be able to look at the framing around the chimney that will be demolished and re-built. The project is currently in the Schematic Design phase. He said that once the project is completed to 60% of the Design Phase, it will be sent to the State Historic Preservation Office (SHPO) and the New Jersey Historic Trust (NJHT) for initial review. He said as part of the pre-qualification process, the Commission had already sent a pre-qualifying package to the NJHT for approval, and the package will be sent out to General Contractors to become pre-qualified to bid on the construction of the project.

Chairman Avery asked if the consultant found anything surprising. Mr. Paalvast said the structural engineer did not find anything that has not already been observed. He said we will know more when the probes are cut. He said the engineer did not see anything that was scary beyond what is already known.

Commissioner Lohbauer asked if cameras are run through the holes, the probes. Mr. Paalvast said he is not certain of the process. He said one probe was done during the Preservation Plan

process, and the hole was big enough that he could stick his head down to look. He said they will be doing a probe in the floor and ceiling on the first and third floor to see framing around the chimney for their drawings.

Chairman Avery asked if the plan is to hire a General Contractor who will then choose subs from a pre-qualified list. Mr. Paalvast said the Contractor is responsible for the subcontractors meeting the requirements of the grant, which is in the pre-qualification package.

Chairman Avery asked if the consultant knows of contractors that are relatively close to the Commission's office. Mr. Paalvast said they do, noting that the consultant is in Cranford, NJ, and does work with contractors throughout the State of New Jersey and Philadelphia that are qualified.

Mr. Paalvast completed the review of the schedule.

Chairman Avery asked if there is an allowance in the contract for unforeseen circumstances. Mr. Paalvast said unforeseen circumstances are anticipated. ED Grogan said there are monies built into the overall estimates. Mr. Paalvast said there is a 20% contingency, for economic purposes and unforeseen items. ED Grogan said she has discussed with the Governor's office the possibility of getting an additional special appropriation to cover unexpected costs for the remainder of the project. She said funding is only for Phase I, and there is Phase II for additional work that the Commission does not have the money to do at this time. The Commission will need to wait for the State budget to be adopted to see if there will be any additional funding.

Mr. Paalvast said the Commission is hoping to have the following work completed in Phase I: the two chimneys – one chimney will be re-built and the other will have its foundation secured – a couple of brick piers in the crawlspace that need foundation work, framing and painting of the exterior, which involves scraping off all old paint and refinishing all of the siding. He said the roof is in okay condition but would be part of the Phase II project.

Chairman Avery asked if the exterior shutters will be rebuilt or replaced. Mr. Paalvast said the plan is to rebuild the shutters. The shutters will be taken down, paint scraped off, sanded and repainted.

Commissioner Lohbauer said there was previous discussion regarding contracting responsibility being either with the Commission or with the State Treasury. He asked whether the Commission would have the authority to do what the Commission chooses to do or does the Commission have to collaborate with the Treasury. ED Grogan said the Commission removed itself from the Treasury and the Division of Property Management and Construction (DPMC) process, as they did not see a way for the Commission to be involved in contracting or making decisions about the project. The project was cancelled with the DPMC and the Commission did its own Request for Proposal (RFP), which led to the hiring of Connolly & Hickey. The Commission will keep Treasury informed of how the project is proceeding and submit all necessary documents. Commissioner Lohbauer said he was glad to hear that was the outcome.

7. Fiscal Year 2026 Budget Discussion

- Application Fee Projection
- Preliminary Financial Projections

Gina Berg, Director of Land Use Programs, delivered a presentation (see attached) for the projected FY26 Application Fee and Revenue Projection. She recommended for FY2026 budget purposes anticipated application fee revenue of \$850,000.

Commissioner Lohbauer said he thinks projections are prudent. He said he agrees that infrastructure and warehouse applications are likely to decline.

Chairman Avery asked if the projected \$850,000 is \$100,000 more than projected last year. ED Grogan replied that it is. She said there is no real magic to the projection, noting that the Commission is trying to factor in several things that it cannot be certain about. She said it is a conservative number, although higher than last year's budgeted amount. She said we are continuing to see a large volume of applications coming in and do not anticipate that will change in FY26. She said it is a matter of what type of development there is and that is the part that is hard to predict.

Chairman Avery asked if the \$750,000 from the projected FY25 fee revenue was used in the FY25 Budget to get a balanced budget. ED Grogan said that is correct. ED Grogan said it is better to be conservative than overestimate. Chairman Avery said he is pleased to see the level of residential development is the same over the last three years. He said he has been concerned with the Regional Growth Areas getting harder to build in. ED Grogan said in the fee revenue associated with the new development, you do not see the number of active applications that may have come in and paid a fee ten years ago, got approvals and have just been sitting all that time. Now post-Covid, these applications are active and getting building permits that the Commission is currently reviewing. She said there is a lot more development occurring in the Regional Growth Areas, especially residential development. The numbers shown in the charts are just new applications that are coming in the door this year. There are all kinds of other Regional Growth Area residential projects that are ongoing in other stages. Chairman Avery said he uses Barnegat as his benchmark and that there is not much other than the Ocean Acres portion, which is all individual lots left for major development in Barnegat. ED Grogan said she thinks there is one big mixed-use application that is active in Barnegat now.

Commission Lohbauer asked how the proposed CMP amendments and fee increases will impact a project that got permitted several years ago, went inactive, and is ready to build in FY26. ED Grogan said there is no impact for projects that came in ten years ago, received their Certificate of Filings from the Commission and then obtained site plan and subdivision approvals, which the Commission has previously signed off on. Such projects are not affected by any of the proposed rule amendments. Those Certificates of Filing remain valid; they do not have to reapply or pay more fees. The proposed amendments affect projects that received their Certificate of Filings and never proceeded to get any approvals. Upon expiration of such Certificates of Filing, applicants will have to re-apply and pay the appropriate application fee.

Commissioner Lohbauer asked Ms. Berg if the Commission is taking into consideration what may be happening from year to year regarding affordable housing – rulings, stipulations – and whether that will increase pressure for housing development. Ms. Berg said she does not have data on that to wrap into the fee projections. Possibly we will see something after the current fourth round of affordable housing is said and done. ED Grogan said the Commission is just starting to get updated housing elements and fair share plans from municipalities with their new numbers and their new ideas on how to satisfy their obligations. She said it could be an interesting factor if they are proposing large residential projects in the Pinelands Area to meet their affordable housing obligations. She said she does not there will be too many such projects.

Chairman Avery asked if there were any preliminary financial information. ED Grogan said she has confirmed the FY26 State appropriation and the annual grant from the National Park Service for the Long-term Economic and Environmental Monitoring Program. The Commission is waiting to see if new Environmental Protection Agency funding is awarded for a joint grant application with several other states related to box turtle research.

Commissioner Pikolycky asked if the unofficial amount for the State appropriation is going to be less, same or more. ED Grogan said it will be more. She said previously the Commission received an increase of \$150,000 each year, and it will be that increase, at minimum. Also, to cover the negotiated salary increases in the Union contract, there was an agreement with the Treasury Department and the Governor's Office for a slightly larger increase. In total, an increase of around \$260,000 is expected.

8. Public comment – None

9. Closed Session

Commissioner Lohbauer moved to adjourn the meeting at 10:54 a.m. Chairman Avery seconded the motion. All voted in favor.

Certified as true and correct:



Carol A. Ebersberger
Business Specialist

July 14, 2025

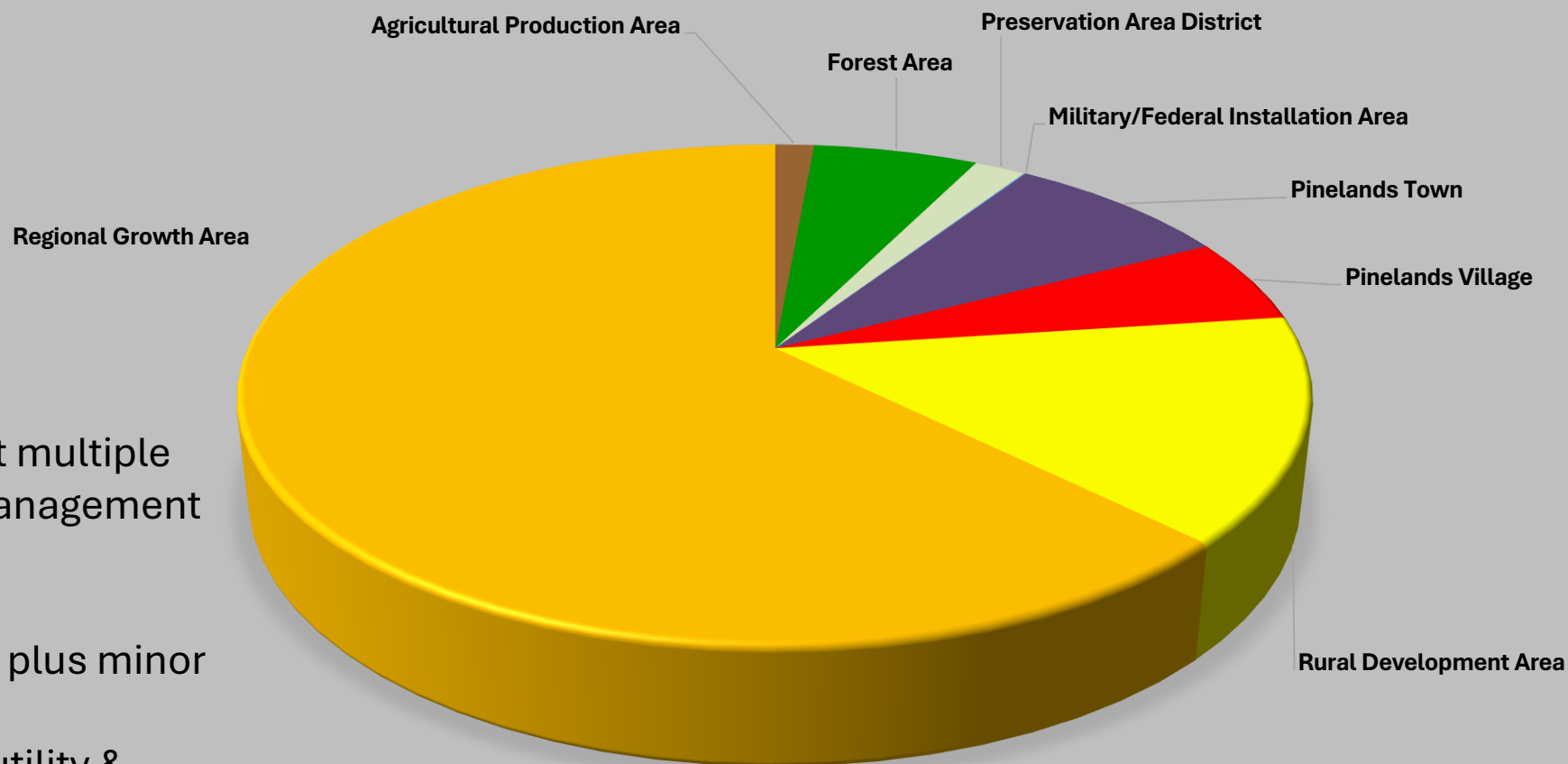
Application Fee Revenue and Projection

Personnel and Budget Committee

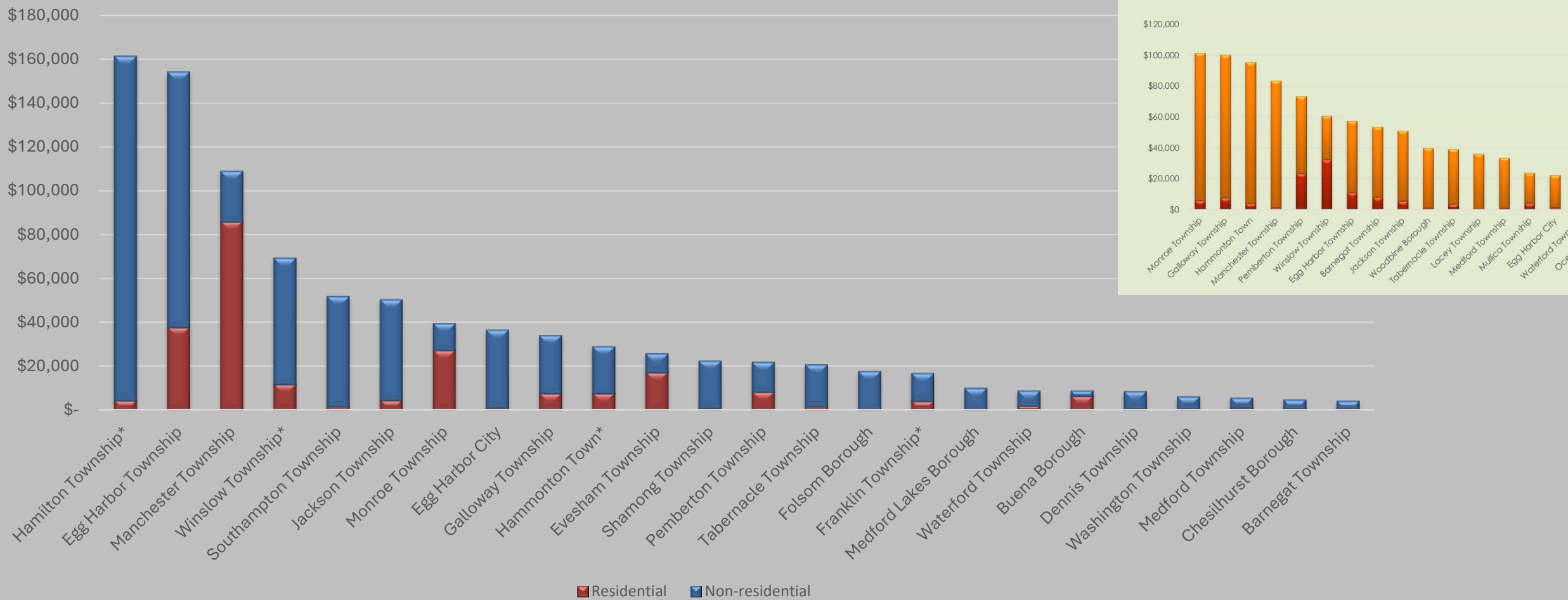
June 24, 2025



Application Fees by Management Area – FY25



- Some applications intersect multiple management areas – the management area most impacted by the development is assigned
- PAD fees primarily enduros, plus minor residential infill & forestry
- M/F –not usually seen – for utility & overpass
- Spec. Ag. – no development apps



* Applications overlap adjacent municipality

Top 25 Municipalities in Application Fees - FY25

Maximum Fees Assessed FY21-FY25

Public Development (\$25,000)

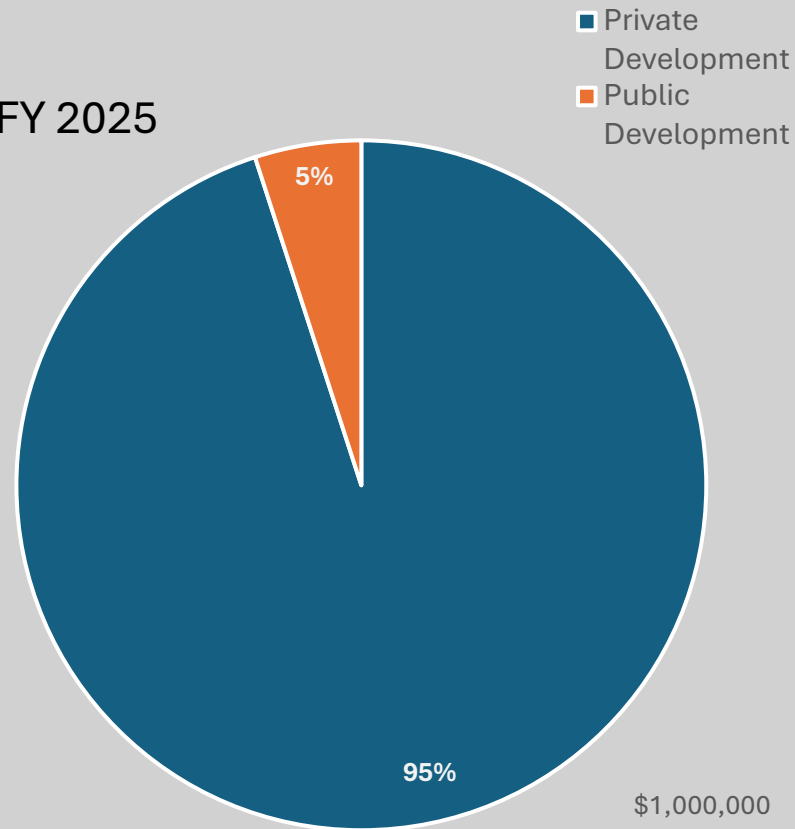
- 10 applications
- schools, recreation facilities, municipal building, landfill closure, military
- No max fees for public development application in FY 25

Private Development (\$50,000)

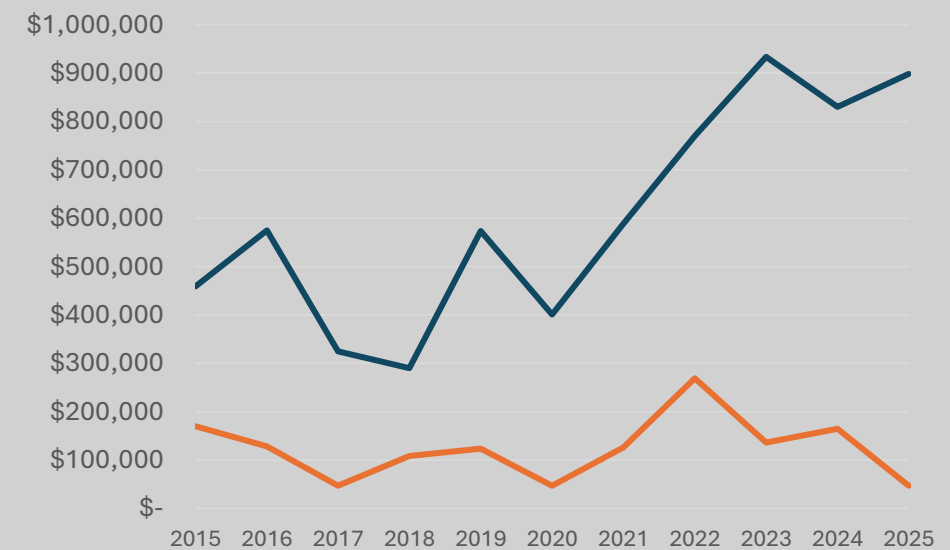
- 22 applications total
- Warehouses most frequently in the five-year window
- Then cannabis, self-storage, commercial & industrial buildings, and electric/gas/power delivery infrastructure
- 5 in FY25: electric/gas/power delivery, warehouse & another commercial development

Net Fees from Public Development & Private Development Applications

FY 2025



2015 – 2025 Trends



Net Fees Categorized by Development Type

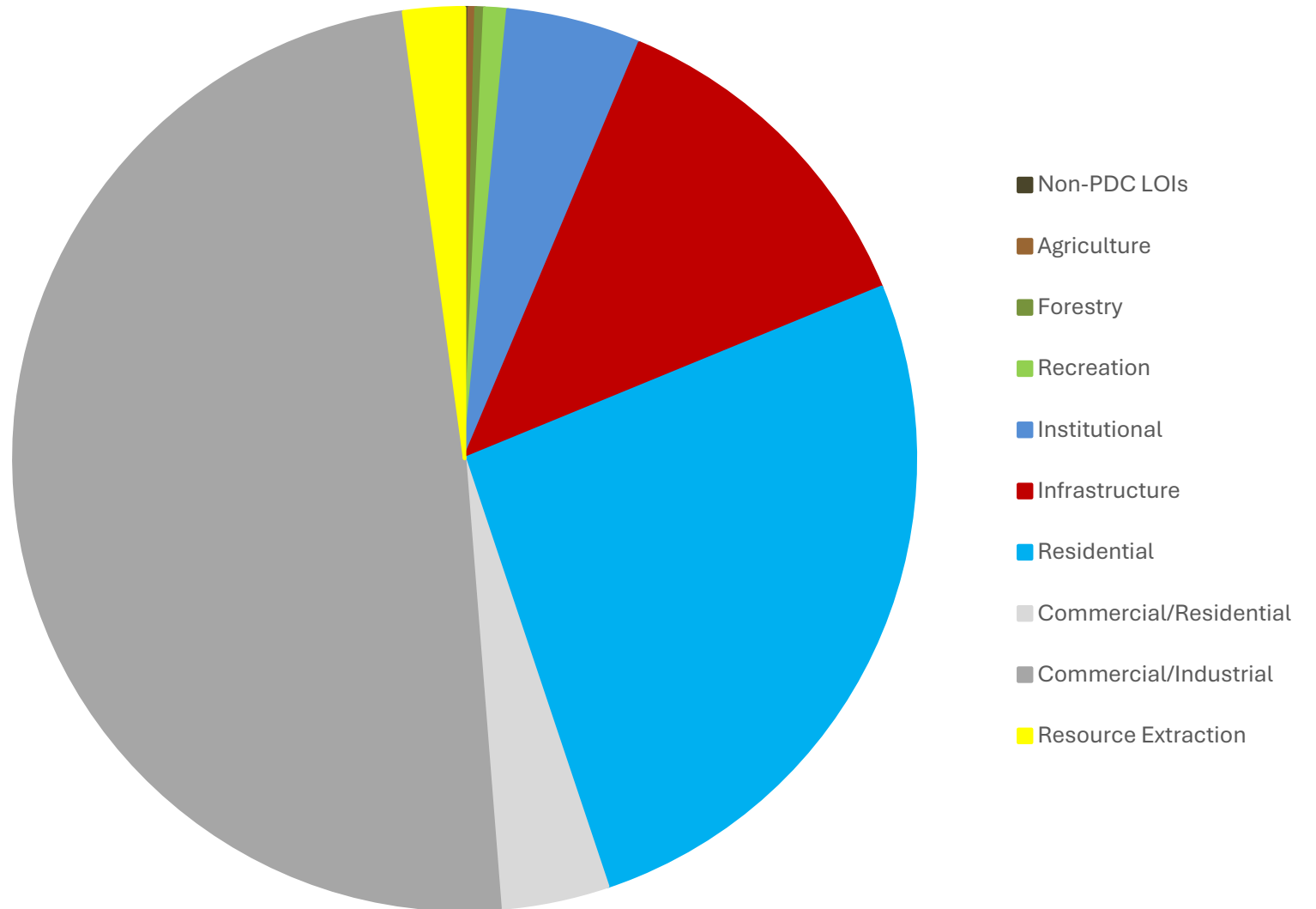
Residential includes subdivisions, accessory to residential, accessory to ag, >50yr old demos, & minor residential

Commercial/Residential is mixed-use development with residential component

Commercial/Industrial covers retail, restaurant, cannabis, home occupation, car repair. Everything else!

Agriculture category represents only seasonal employee housing

Recreation apps involved enduros, playgrounds, parks, & fields

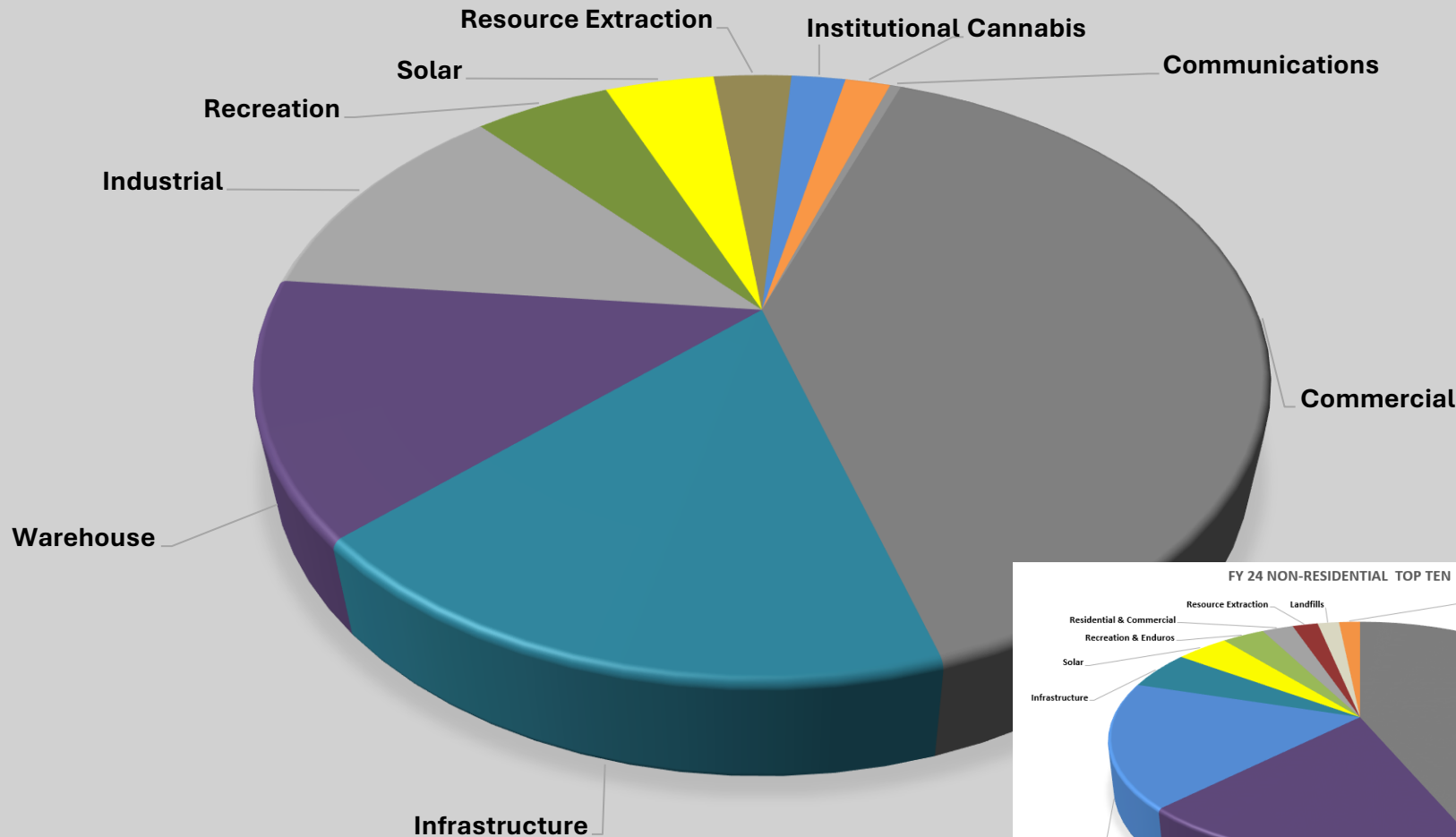


Residential Development by Management Area in FY25

- Most residential is minor development (0 – 4 units). Notable major residential development apps in Manchester Twp, Evesham Twp, and Egg Harbor Twp
- Net fees includes **37** apps to demolish structures >50 years old
- Reconstruction of dwelling after demolition is not counted in total # of dwelling units
- 69 % of proposed units are in the Regional Growth Area
- Historical comparison:
 - FY22 = 1358 dwelling units
 - FY23 = 1346 dwelling units
 - FY24 = 1218 dwelling units

Management Area	# Dwelling Units	Net Fees
Regional Growth Area	867	\$ 168,188
Rural Development Area	316	\$ 36,740
Pinelands Town	39	\$ 13,750
Pinelands Village	19	\$ 7,844
Forest Area	14	\$ 8,955
Agricultural Production Area	6	\$ 6,438
Preservation Area District	1	\$ 1,500
Grand Total	1262	\$ 243,414

FY25 Non-residential Development (Top Ten Categories)



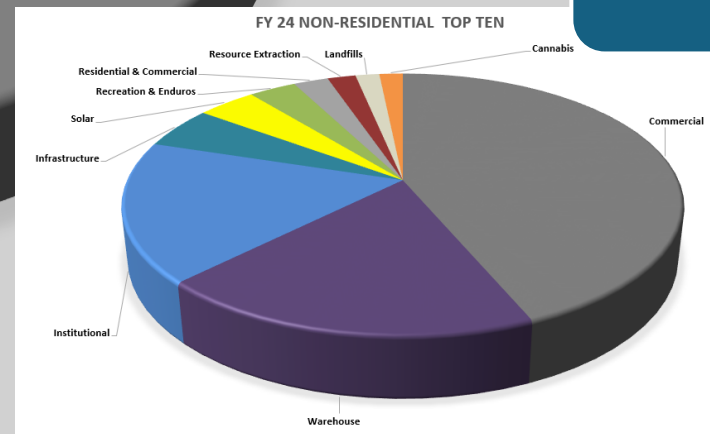
Non-residential development comprises 71% of net fees in FY25

Solar, resource extraction, and cannabis proportions about the same as FY24

Warehouses and other commercial slightly decreased

Notable decrease in institutional types of development fees

Notable increase in infrastructure



Escrow applications

Revenue held in escrow

- Landfill closure plans
- Complex development applications
- K-C well applications
- Received in FY 25

Escrow disbursements

- Staff time
- Transferred from escrow to operating/general fund
- Used in FY 25 (as of 5/27/2025): \$11,398

Escrows

- Escrow deposits are not included in application fee revenue
- FY25
 - Three escrow deposits received
 - Deposits in FY25 total \$18,469
 - Two landfills and one complex residential development application
 - 91 hours assessed to escrow applications
- Escrow attrition
 - 17 accounts (including septic pilot program)
 - Annual changes to fringe rate and salary make it difficult to manage escrow use over time
 - Escrow for K-C diversion model review will be based on contract with USGS
 - Recommend using a “straight rate” of \$120/hour for all staff hours and no fringe added
- Future discussion of processing and refunds in FY26

Fee Changes by Rule Proposal – June 16


Waiver applications fee added \$250 from existing \$0

Resolution of Violations

- Major development - increase fee by \$1000 from existing \$0
- Minor development - increase fee by \$500 from existing \$0
- Fee caps do not apply (\$50,000/private; \$25,000/public; \$500/nonprofit)

LOIs increased from existing \$250

- Wetlands presence/absence increased to \$1,000
- Wetlands line and/or wetlands buffer extent verification increased to \$1,000 plus \$100 per acre of parcel
- Other non-PDC LOIs increased to \$500
- PDC LOIs remain no application fee

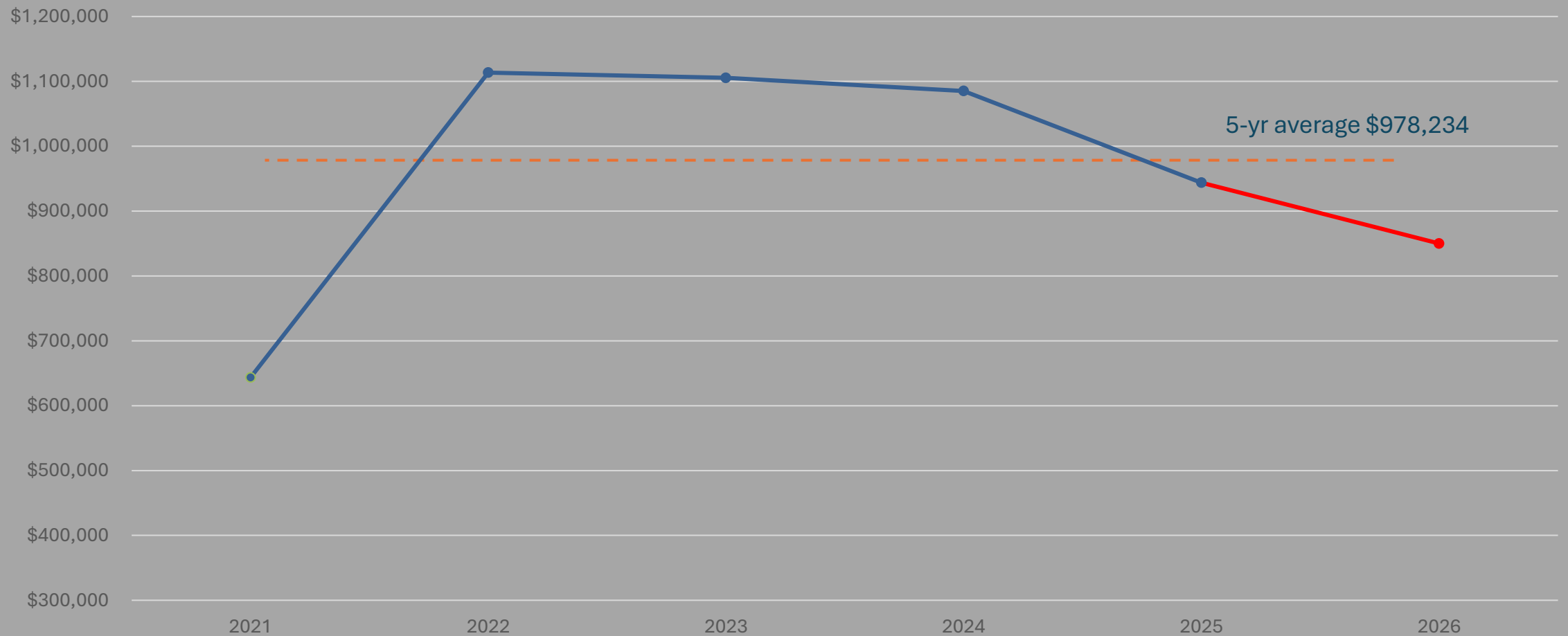


Fee Changes: Summary of Budget Impact

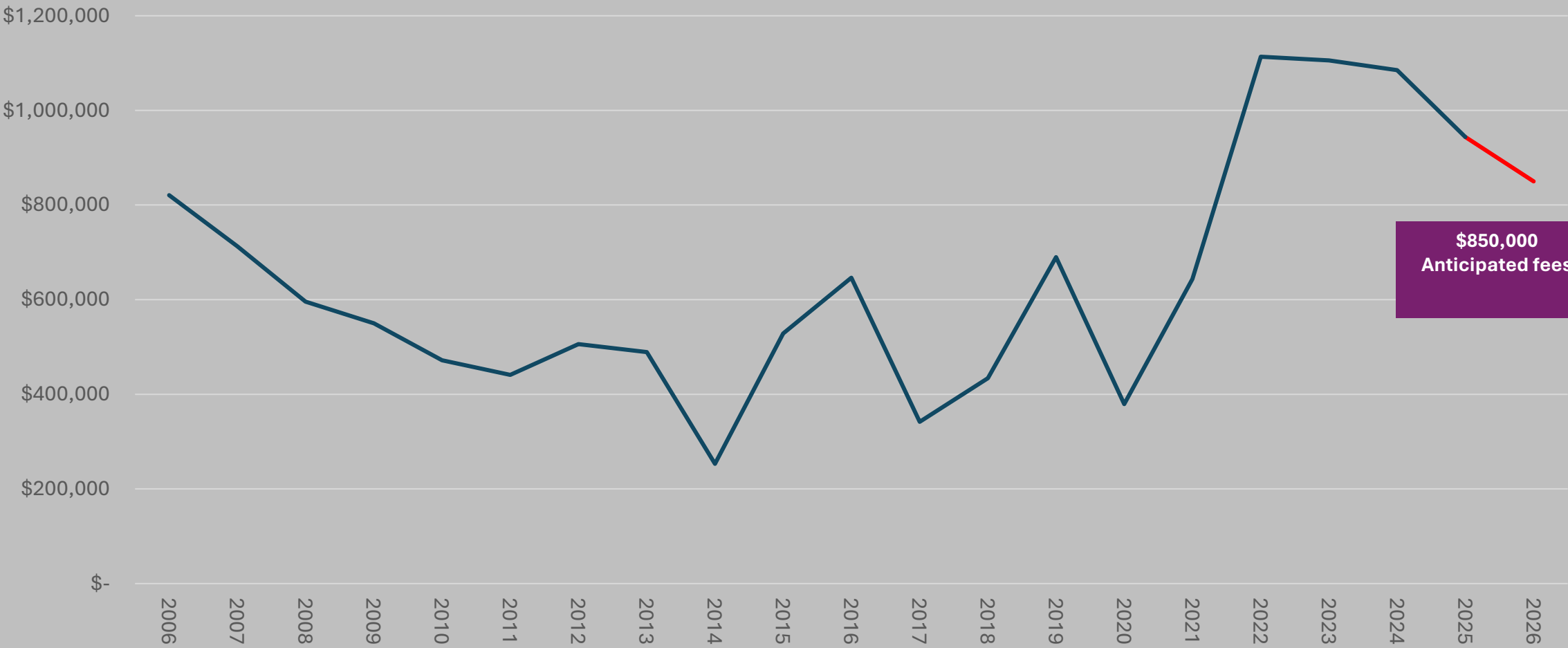
- Summed estimate of increase in fees = \$57,500
 - approximately 6% of total fees relative to FY 2025 net fee revenue
- From all categories of fee increases
 - Wetlands LOIs (5 in 2025, \$1,250 paid, \$19,389 estimated)
 - Waiver applications (12 in 2025, all SFDs, \$3000)
 - Violations (650 pursued 2013-2023, 75% minor development)
- Based on no change to typical volume of applications
- Unknown impact: CF expiration and need for new applications

Application Type	Total Sum Fees FY 2021 – FY 2025	Annual Avg Number of Applications FY 2021 – FY 2025	New Fee in Rule Amendment	Projected FY 2026 based on Annual Avg
Waiver Required Applications (2023 – 2025)	\$0 (25 applications)	10	\$250 (in add’n to app fee)	\$2,500
Resolve Major Development Violation	\$0 (25% of violations)	15	\$1,000 no cap	\$15,000
Resolve Minor Development Violation	\$0 (75% of violations)	44	\$500 no cap	\$22,000
LOI – wetlands presence/absence	\$1,000 (4 applications)	1	\$1,000 per application or amendment	\$1,000
LOI – Wetlands or buffer verification	\$6,250 (25 applications)	5 (median size: 23 acres)	\$1,000 + \$100 per acre per application or amendment	\$16,500
Non- PDC LOI other than Wetlands	\$500 (2 applications)	<1	\$500 per application or amendment	\$500

Recent Fee Revenues & Five-Year Average



Annual Fee Revenues



Fee Projection Considerations

- FY25 Year-To-Date (May 31): \$943,719
- Five Year Average (2020-2025): \$978,234
- Other considerations:
 - 5% increase for rule change
 - Infrastructure portion of fees not typical of most years
 - Fees declining in most recent three years
 - Cannabis and warehouse apps down



FY2026 Fee Projection and Revenue Recommendation

Anticipate ~ 10% below
actual of FY25

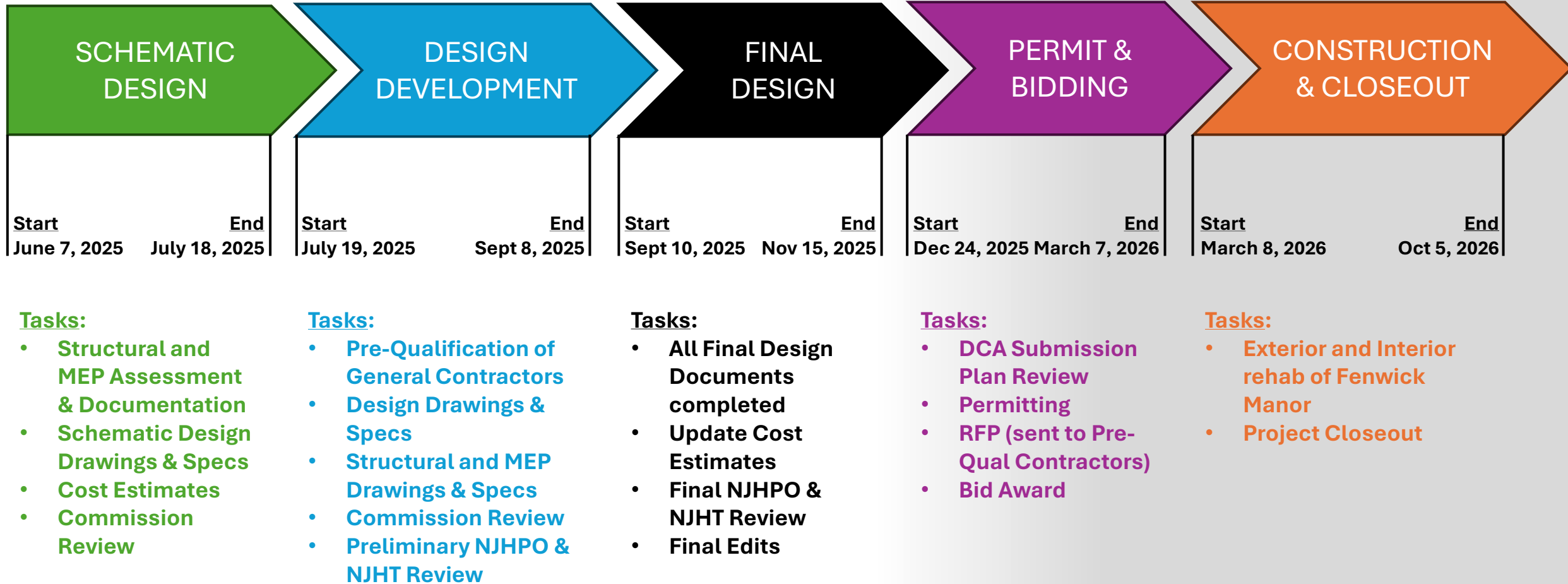
Net FY25 fees down 13%
from FY24

\$850,000

Recommendation is 13%
below 5-yr average

Projected fee revenue is
30% above 20-year mean

Fenwick Manor - Project Schedule



Range of Checking Accts: OPERATING to OPERATING Range of Check Dates: 06/01/25 to 06/30/25
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING					
8888	06/04/25	Alignment Check		VOID	
8889	06/04/25	ACME Albertsons/Safeway	165.47		171
8890	06/04/25	ALPHA005 ALPHA MACH INC	139.28		171
8891	06/04/25	ATS ATS - Advanced Telemetry Syst.	7,140.00		171 Transmitters for Science's Snake projects.
8892	06/04/25	CHALIS Chal is Cleaning Service LLC	2,550.00		171
8893	06/04/25	DELL0005 DELL	1,088.09		171
8894	06/04/25	GANNE005 GANNETT NEW YORK-NEW JERSEY	3.96		171
8895	06/04/25	GRAI N005 GRAINGER	150.51		171
8896	06/04/25	JERSE025 JERSEY CENTRAL POWER & LIGHT	1,783.23		171
8897	06/04/25	MASON005 W. B. MASON	268.93		171
8898	06/04/25	MERLI005 MERLINO, DANIEL	565.00		171
8899	06/04/25	MEYER010 MEYERS, HARRY	250.00		171
8900	06/04/25	NAPAA005 Auto Parts Connection	27.98		171
8901	06/04/25	PHOTO010 B&H PHOTO-VIDEO	424.00		171
8902	06/04/25	PUBLI005 PUBLIC SERVICE ELECTRIC & GAS	402.79		171
8903	06/04/25	RICOH005 RICOH CORPORATION	246.84		171
8904	06/04/25	RICOH005 RICOH CORPORATION	169.54		171
8905	06/04/25	TECELO05 TEC ELEVATOR INC.	220.00		171
8906	06/04/25	TREAS005 TREASURER, STATE OF NEW JERSEY	2,013.83		171 Treasury Chargeback for April Telecommunucations.
8907	06/04/25	UGI EN005 UGI Energy Services, LLC	372.74		171
8908	06/04/25	VERI Z005 VERI ZON WIRELESS SERVICES, LLC	138.52		171
8909	06/24/25	CHALIS Chal is Cleaning Service LLC	4,845.00		172
8910	06/24/25	COLUM005 COLUMN SOFTWARE PBC	74.68		172
8911	06/24/25	DELL0005 DELL	6,174.25		172 (5) replacement laptops & (1) additional Office 365 Lic.
8912	06/24/25	DIAM0005 DIAMOND M LUMBER	1,615.20		172
8913	06/24/25	FORES005 FORESTRY SUPPLIERS, INC.	184.95		172
8914	06/24/25	GANNE005 GANNETT NEW YORK-NEW JERSEY	14.30		172
8915	06/24/25	GANNETT GANNETT PENNSYLVANIA LOCALIQ	7.13		172
8916	06/24/25	GARYK005 GARY KUBIAK & SON ELECTRIC INC	6,479.46		172 Replacement of Lobby & TDM room Lights with LEDs.
8917	06/24/25	GRAI N005 GRAINGER	215.07		172
8918	06/24/25	IMPAC005 IMPAC FLEET	585.71		172
8919	06/24/25	JERSE025 JERSEY CENTRAL POWER & LIGHT	1,846.36		172
8920	06/24/25	JOANNO10 Joanna Burger	4,627.49		172 Professional Services of NPS Grant.
8921	06/24/25	KLOTZ005 KLOTZ, ROY DAVID	250.00		172
8922	06/24/25	LAGOC005 LAGO CONSTRUCTION, LLC	250.00		172
8923	06/24/25	LOWES005 LOWES	18.96		172
8924	06/24/25	MAURI010 MAURIELLO, MARK	263.20		172
8925	06/24/25	NJSTA005 NJ STATE DISTRIBUTION CENTER	507.03		172
8926	06/24/25	PHOTO010 B&H PHOTO-VIDEO	394.35		172
8927	06/24/25	PRIME005 PRIMEPAY, LLC	692.00		172
8928	06/24/25	PTSD Pemberton Twp Sewer Division	1,710.00		172
8929	06/24/25	PUBLI005 PUBLIC SERVICE ELECTRIC & GAS	190.96		172
8930	06/24/25	RICOH005 RICOH CORPORATION	169.54		172
8931	06/24/25	TELON005 TELONICS, INC	3,589.81		172 VHF Tracking Receiver for NPS Studies.
8932	06/24/25	UGI EN005 UGI Energy Services, LLC	243.88		172
8933	06/24/25	USBAN005 US BANK	0.00	06/24/25 VOID	0
8934	06/24/25	USBAN005 US BANK	0.00	06/24/25 VOID	0
8935	06/24/25	USBAN005 US BANK	7,003.21		172 Science Supplies, Jeep Repair and Professional Membership renewals.
8936	06/24/25	WASTE005 WASTE MANAGEMENT OF NEW JERSEY	74.80		172
8937	06/24/25	WPIKOLYC William Pi kol ycky	425.82		172

Check # Check Date Vendor			Amount Paid		Reconciled/Void Ref Num	
OPERATING			Continued			
Checking Account Totals		Paid	Void	Amount Paid	Amount	Void
	Checks:	47	3	60,573.87		0.00
Direct	Deposit:	0	0	0.00		0.00
	Total:	47	3	60,573.87		0.00
Report Totals			Paid	Void	Amount Paid	Amount
	Checks:	47	3	60,573.87		0.00
Direct	Deposit:	0	0	0.00		0.00
	Total:	47	3	60,573.87		0.00

Range of Checking Accts: OPERATING to OPERATING Range of Check Dates: 07/01/25 to 07/31/25
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING					
8938	07/18/25	ACME Albertsons/Safeway	53.42		173
8939	07/18/25	ASSEL005 ASSELTA, NICHOLAS	451.20		173
8940	07/18/25	ATS ATS - Advanced Telemetry Syst.	15,345.00		173 Transmitters for Science's Snake projects.
8941	07/18/25	BEVAN005 B SAFE LLC	486.00		173
8942	07/18/25	BRADY005 BARRY BRADY	1,110.00		173
8943	07/18/25	CARPE005 ELIZABETH G. CARPENTER	555.00		173
8944	07/18/25	CHALIS Chalis Cleaning Service LLC	4,335.00		173
8945	07/18/25	CHAMPO10 CHAMPION ENERGY	685.05		173
8946	07/18/25	COLUM005 COLUMN SOFTWARE PBC	64.56		173
8947	07/18/25	COMMU010 COMMUNICATIONS WORKERS OF AMER	3,794.58		173 3 months of Union Dues
8948	07/18/25	CONNO005 DONNA CONNOR	555.00		173
8949	07/18/25	DELL0005 DELL	23,511.64		173 10 replacement Laptops 12 replacement desktops
8950	07/18/25	GANNE005 GANNETT NEW YORK-NEW JERSEY	68.44		173
8951	07/18/25	GANNETT GANNETT PENNSYLVANIA LOCALiQ	23.87		173
8952	07/18/25	GRAHA005 DONNA GRAHAM	555.00		173
8953	07/18/25	HOMED005 HOME DEPOT CREDIT SERVICES	17.96		173
8954	07/18/25	IBUTT005 iButtonLink LLC	6,883.88		173 Tracking Units for Science
8955	07/18/25	IMPAC005 IMPAC FLEET	498.49		173
8956	07/18/25	IRICK010 IRICK, JEROME	451.20		173
8957	07/18/25	JERSE025 JERSEY CENTRAL POWER & LIGHT	2,713.42		173
8958	07/18/25	LAMAC005 JOHN G. LAMACCHIA	1,110.00		173
8959	07/18/25	LOWES005 LOWES	533.70		173
8960	07/18/25	LUKER005 RON LUKER	1,110.00		173
8961	07/18/25	MATOS005 MATOS, LAURA E.	649.98		173
8962	07/18/25	MCBRI005 DONNA MCBRIDE	1,110.00		173
8963	07/18/25	MOORE010 TERENCE D. MOORE	1,110.00		173
8964	07/18/25	NJCSC NJ Civil Service Commission	258.00		173
8965	07/18/25	POOOO005 PEMBERTON TOWNSHIP WATER DEPT.	200.00		173
8966	07/18/25	PEMBE025 PEMBERTON ELECTRICAL SUPPLY CO	90.18		173
8967	07/18/25	PINER005 ELIZABETH PINER	1,110.00		173
8968	07/18/25	PRIME005 PRIMEPAY, LLC	692.00		173
8969	07/18/25	PUBLI005 PUBLIC SERVICE ELECTRIC & GAS	143.37		173
8970	07/18/25	RICHTREE Rich Tree Service	6,040.00		173 Commission Tree trimming and removal.
8971	07/18/25	RICOH005 RICOH CORPORATION	169.54		173
8972	07/18/25	RICOH005 RICOH CORPORATION	238.62		173
8973	07/18/25	SANCHO10 SANCHEZ, JESSICA RITTLE	141.00		173
8974	07/18/25	SCHOE005 SCHOENBERG, JOHN	1,110.00		173
8975	07/18/25	SONSI005 BETTY SONSI ADEK	555.00		173
8976	07/18/25	STOKE005 LINDA STOKES	555.00		173
8977	07/18/25	TELON005 TELONICS, INC	917.00		173
8978	07/18/25	TREAS005 TREASURER, STATE OF NEW JERSEY	2,011.46		173 Treasury chargeback for May Telecommunications.
8979	07/18/25	TREAS080 TREASURER, STATE OF NEW JERSEY	258.00		173
8980	07/18/25	UGIEN005 UGI Energy Services, LLC	78.94		173
8981	07/18/25	USBAN005 US BANK	0.00	07/18/25 VOID	0
8982	07/18/25	USBAN005 US BANK	0.00	07/18/25 VOID	0
8983	07/18/25	USBAN005 US BANK	0.00	07/18/25 VOID	0
8984	07/18/25	USBAN005 US BANK	0.00	07/18/25 VOID	0
8985	07/18/25	USBAN005 US BANK	6,390.07		173 Science Supplies and Constant Contact Renewal.
8986	07/18/25	VANSI005 VANSICKLE, GLENN	555.00		173

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
OPERATING		Continued			
8987	07/18/25	VERIZ005 VERIZON WIRELESS SERVICES, LLC	239.48		173
8988	07/18/25	WASTE005 WASTE MANAGEMENT OF NEW JERSEY	74.80		173
8989	07/18/25	WENGRO05 EDWARD WENGROWSKI	1,110.00		173
8990	07/18/25	WHITTO10 WHITTON, JAMES	555.00		173
8991	07/18/25	WOOD0005 MELODY WOOD	1,110.00		173
8992	07/18/25	YOUNG005 KAREN L. YOUNG	777.00		173
8993	07/18/25	YOUNG010 NADINE YOUNG	555.00		173
8994	07/18/25	ZAMPE005 ROBERT A. ZAMPELLA	1,442.70		173
8995	07/22/25	NJOFF005 Treasurer, State of New Jersey	5,899.91		174
Checking Account Totals					
		Paid	Void	Amount Paid	Amount Void
	Checks:	54	4	101,059.46	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	54	4	101,059.46	0.00
Report Totals					
		Paid	Void	Amount Paid	Amount Void
	Checks:	54	4	101,059.46	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	54	4	101,059.46	0.00

Advanced payment to
NJOIT for 2 replacement
Servers.

Range of Accounts: 1-00-000-01-11-02 to 1-00-000-01-11-02 Starting Date: 04/01/25 Ending Date: 06/30/25
Transaction Type: Manual Db: N Cr: Y Receipts Db: N Cr: N Adopt/Amend Db: N Cr: N Invoice Db: N Cr: N
Expenditures Db: N Cr: N Encumbrance Db: N Cr: N Accrued Revenue Db: N Cr: N Refund Db: N Cr: N
Disbursements Db: N Cr: N Revenue Db: N Cr: N Reimbursements Db: N Cr: N Transfer OverPayment Db: N Cr: N
Deferred Revenue Db: N Cr: N Received Db: N Cr: N
Summarize Receipts/Disbursements: N

G/L Account No. Date Transaction	Description	Type	Debit	Credit	Reference #	User
1-00-000-01-11-02	BANK OF PRINCETON -OPERATING	Asset				
04/01/25 Manual Entry	EFT FSA PAYMENT			15.00	G 311	2 CEBERSBE
04/01/25 Manual Entry	EFT FEDERAL TAX PAYMENT PPE 03/21/25			33,847.74	G 311	6 CEBERSBE
04/02/25 Manual Entry	MONEY TRANSFER FEE CHARGED BY BANK			25.00	G 311	10 CEBERSBE
04/02/25 Manual Entry	EFT FSA PAYMENT			5.00	G 311	12 CEBERSBE
04/03/25 Manual Entry	EFT PAYMENT TO PITNEY BOWES-POSTAGE MACH			500.00	G 311	14 CEBERSBE
04/03/25 Manual Entry	EFT FSA PAYMENT			13.50	G 311	16 CEBERSBE
04/04/25 Manual Entry	EFT FSA PAYMENT			7.06	G 311	20 CEBERSBE
04/07/25 Manual Entry	MONEY TRANSFER FEE CHARGED BY BANK			25.00	G 311	24 CEBERSBE
04/08/25 Manual Entry	EFT FSA PAYMENT			25.75	G 311	26 CEBERSBE
04/08/25 Manual Entry	EFT DIV PENSIONS FOR MARCH 2025			29,215.51	G 311	30 CEBERSBE
04/09/25 Manual Entry	ANNUAL EMPLOYER APPROPRIATION (PERS)			590,063.00	G 311	32 CEBERSBE
04/09/25 Manual Entry	RECORD NET PAY DISBURSEMENT PPE 04/08/25			92,094.92	G 311	34 CEBERSBE
04/10/25 Manual Entry	EFT FOR NJGIT PAYMENT PPE 03/21/25			5,571.34	G 311	62 CEBERSBE
04/10/25 Manual Entry	EFT FSA PAYMENT			16.41	G 311	64 CEBERSBE
04/11/25 Manual Entry	EFT PAYMENT DEF COMP/ROTH PPE 03/21/25			6,080.12	G 311	67 CEBERSBE
04/11/25 Manual Entry	EFT PAYMENT PA REV PPE 03/21/25			131.63	G 311	69 CEBERSBE
04/14/25 Manual Entry	EFT FSA PAYMENT			30.00	G 311	71 CEBERSBE
04/15/25 Manual Entry	EFT FSA PAYMENT			15.00	G 311	73 CEBERSBE
04/15/25 Manual Entry	EFT FOR FEDERAL TAX PAYMENT PPE 04/04/25			34,255.48	G 311	77 CEBERSBE
04/17/25 Manual Entry	EFT FSA PAYMENT			15.00	G 311	79 CEBERSBE
04/21/25 Manual Entry	EFT FSA PAYMENT			25.00	G 311	81 CEBERSBE
04/22/25 Manual Entry	EFT FSA PAYMENT			11.60	G 311	83 CEBERSBE
04/22/25 Manual Entry	MONEY TRANSFER FEE CHARGED BY BANK			25.00	G 311	87 CEBERSBE
04/23/25 Manual Entry	EFT FOR NJGIT PAYMENT PPE 04/04/25			5,657.83	G 311	89 CEBERSBE
04/23/25 Manual Entry	EFT FOR PA REV PAYMENT PPE 04/04/25			152.77	G 311	91 CEBERSBE
04/23/25 Manual Entry	EFT FSA PAYMENT			10.00	G 311	93 CEBERSBE
04/23/25 Manual Entry	RECORD NET PAY DISBURSEMENT PPE 04/18/25			92,403.36	G 311	95 CEBERSBE
04/25/25 Manual Entry	EFT FSA PAYMENT			15.00	G 311	122 CEBERSBE
04/28/25 Manual Entry	EFT FSA PAYMENT			32.75	G 311	124 CEBERSBE
04/29/25 Manual Entry	EFT FOR FEDERAL TAX PAYMENT PPE 04/18/25			34,375.14	G 311	128 CEBERSBE
04/29/25 Manual Entry	EFT FSA PAYMENT			15.00	G 311	130 CEBERSBE
04/30/25 Manual Entry	EFT PAYMENT DEF COMP/ROTH PPE 04/04/25			6,080.12	G 311	133 CEBERSBE
04/30/25 Manual Entry	EFT PAYMENT NJGIT PPE 04/18/25			5,657.83	G 311	135 CEBERSBE
04/30/25 Manual Entry	EFT PAYMENT PA REV PPE 04/18/25			131.63	G 311	137 CEBERSBE
04/30/25 Manual Entry	QTRLY SUI/SDI PAYMENT NJ927 QTR 1/2025			10,029.20	G 311	139 CEBERSBE
05/01/25 Manual Entry	EFT FOR DEF COMP/ROTH PPE 04/18/25			6,080.12	G 312	3 CEBERSBE
05/01/25 Manual Entry	EFT FSA PAYMENT			15.00	G 312	5 CEBERSBE
05/02/25 Manual Entry	EFT FSA PAYMENT			15.00	G 312	7 CEBERSBE
05/06/25 Manual Entry	EFT FSA PAYMENT			7.19	G 312	9 CEBERSBE
05/06/25 Manual Entry	MONEY TRANSFER FEE CHARGED BY BANK			25.00	G 312	13 CEBERSBE
05/07/25 Manual Entry	EFT PAYMENT FOR DENTAL OCT 2024			1,657.92	G 312	32 CEBERSBE
05/07/25 Manual Entry	RECORD NET PAY DISBURSEMENT PPE 05/02/25			90,889.80	G 312	34 CEBERSBE
05/08/25 Manual Entry	EFT PAYMENT FOR DENTAL NOV 2024			1,657.92	G 312	63 CEBERSBE
05/09/25 Manual Entry	EFT FSA PAYMENT			1.07	G 312	65 CEBERSBE
05/09/25 Manual Entry	EFT PAYMENT FOR DENTAL DEC 2024			1,657.92	G 312	68 CEBERSBE

G/L Account No. Date Transaction	Description	Type	Debit	Credit	Reference #	User
1-00-000-01-11-02	BANK OF PRINCETON -OPERATING	Asset	Continued			
05/12/25 Manual Entry	EFT PAYMENT FOR DENTAL JAN 2025			1,886.06	G 312	87 CEBERSBE
05/12/25 Manual Entry	EFT FSA PAYMENT			15.00	G 312	89 CEBERSBE
05/13/25 Manual Entry	EFT FSA PAYMENT			15.00	G 312	91 CEBERSBE
05/13/25 Manual Entry	EFT PAYMENT FOR DENTAL FEB 2025			1,978.22	G 312	94 CEBERSBE
05/13/25 Manual Entry	EFT PAYMENT FEDERAL TAX PPE 05/02/25			34,683.33	G 312	98 CEBERSBE
05/14/25 Manual Entry	EFT PAYMENT FOR DENTAL MARCH 2025			1,932.14	G 312	101 CEBERSBE
05/15/25 Manual Entry	STOP PAYMENT FEE - CKS #8037 & #8648			60.00	G 312	103 CEBERSBE
05/15/25 Manual Entry	EFT FSA PAYMENT			30.00	G 312	105 CEBERSBE
05/15/25 Manual Entry	EFT PAYMENT FOR DENTAL APRIL 2025			1,967.07	G 312	108 CEBERSBE
05/16/25 Manual Entry	EFT FSA PAYMENT			10.00	G 312	110 CEBERSBE
05/16/25 Manual Entry	EFT PAYMENT FOR DENTAL MAY 2025			1,979.39	G 312	113 CEBERSBE
05/19/25 Manual Entry	MONEY TRANSFER FEE CHARGED BY BANK			25.00	G 312	117 CEBERSBE
05/21/25 Manual Entry	RECORD NET PAY DISBURSEMENT PPE 05/16/25			91,635.11	G 312	119 CEBERSBE
05/23/25 Manual Entry	EFT FOR NJGIT PAYMENT PPE 05/02/25			5,680.47	G 312	146 CEBERSBE
05/23/25 Manual Entry	EFT DEF COMP/ROTH PAYMENT PPE 05/02/25			6,080.12	G 312	149 CEBERSBE
05/27/25 Manual Entry	EFT FOR FEDERAL TAX PAYMENT PPE 05/16/25			34,976.58	G 312	153 CEBERSBE
05/27/25 Manual Entry	EFT FOR NJGIT PAYMENT PPE 05/16/25			5,680.47	G 312	155 CEBERSBE
05/27/25 Manual Entry	EFT FOR PA REV PAYMENT PPE 05/02/25			131.32	G 312	157 CEBERSBE
05/27/25 Manual Entry	EFT FOR PA REV PAYMENT PPE 05/16/25			131.63	G 312	159 CEBERSBE
05/28/25 Manual Entry	EFT DEF COMP/ROTH PAYMENT PPE 05/16/25			6,130.60	G 312	162 CEBERSBE
06/04/25 Manual Entry	Record net pay disbursement PPE 05/30/25			90,832.32	G 314	4 CEBERSBE
06/11/25 Manual Entry	Money transfer fee charged by bank			25.00	G 314	38 CEBERSBE
06/11/25 Manual Entry	EFT Federal Tax payment PPE 05/30/25			34,619.40	G 314	42 CEBERSBE
06/11/25 Manual Entry	EFT FSA Payment			1,580.00	G 314	44 CEBERSBE
06/17/25 Manual Entry	EFT NJGIT Payment PPE 05/30/25			5,662.09	G 314	46 CEBERSBE
06/17/25 Manual Entry	EFT PA REV Payment PPE 05/30/25			131.32	G 314	48 CEBERSBE
06/17/25 Manual Entry	EFT Def Comp/Roth Payment PPE 05/30/25			6,162.37	G 314	51 CEBERSBE
06/17/25 Manual Entry	Record net pay disbursement PPE 06/13/25			90,578.56	G 314	53 CEBERSBE
06/23/25 Manual Entry	EFT paymnet for Dental June 2025			1,971.52	G 314	81 CEBERSBE
06/24/25 Manual Entry	EFT payment for FY25 Retired premium			4,411.35	G 314	83 CEBERSBE
06/24/25 Manual Entry	EFT FSA Payment			11.60	G 314	85 CEBERSBE
06/25/25 Manual Entry	EFT FSA Payment			12.22	G 314	87 CEBERSBE
06/25/25 Manual Entry	EFT payment Federal Tax PPE 06/13/25			34,554.75	G 314	91 CEBERSBE
06/26/25 Manual Entry	EFT payment Def Comp/Roth PPE 06/13/25			6,162.37	G 314	98 CEBERSBE
06/26/25 Manual Entry	EFT payment NJGIT PPE 06/13/25			5,608.19	G 314	100 CEBERSBE
06/26/25 Manual Entry	EFT payment PA Rev PPE 06/13/25			131.63	G 314	102 CEBERSBE
06/27/25 Manual Entry	Money transfer fee charged by bank			25.00	G 314	106 CEBERSBE
06/30/25 Manual Entry	EFT FSA Payment			13.79	G 314	108 CEBERSBE
06/30/25 Manual Entry	EFT Div Pension April 2025			29,932.42	G 314	112 CEBERSBE
06/30/25 Manual Entry	EFT Div Pension May 2025			30,337.84	G 314	116 CEBERSBE
06/30/25 Manual Entry	EFT Div Pension June 2025			29,727.71	G 314	120 CEBERSBE

Total Manual Entry: 86 Debit: 0.00 Credit: 1,616,100.59 Net: 1,616,100.59 Cr

Report Totals

Total Manual Entry: 86 Debit: 0.00 Credit: 1,616,100.59 Net: 1,616,100.59 Cr

Total Transactions: 86 Debit: 0.00 Credit: 1,616,100.59 Net: 1,616,100.59 Cr

New Jersey Pinelands Commission Application Fee Summary

FY Total	Month	Total Revenue	Received		Refunded	
			Number	Amount	Number	Amount
Budget	FY 2025					
\$109,134.35	July	109,134.35	35	\$117,134.35	3	\$8,000.00
\$174,485.71	August	65,351.36	30	\$71,032.61	15	\$5,681.25
\$199,973.31	September	25,487.60	42	\$26,268.85	3	\$781.25
\$257,653.91	October	57,680.60	40	\$58,180.60	2	\$500.00
\$334,961.72	November	77,307.81	30	\$80,125.31	6	\$2,817.50
\$372,591.92	December	37,630.20	37	\$38,462.70	3	\$832.50
\$519,520.04	January	146,928.12	32	\$152,975.62	6	\$6,047.50
\$533,772.58	February	14,252.54	26	\$16,925.90	9	\$2,673.36
\$772,882.27	March	239,109.69	43	\$240,609.69	5	\$1,500.00
\$893,656.54	April	120,774.27	57	\$123,656.04	3	\$2,881.77
\$943,719.27	May	50,062.73	37	\$51,062.73	4	\$1,000.00
\$976,267.38	June	32,548.11	37	\$33,863.11	4	\$1,315.00
\$976,267.38		\$976,267.38	446	\$1,010,297.51	63	\$34,030.13

Budget Anticipated	\$750,000.00	
Amount Collected	\$976,267.38	130.17%
Amount in Excess of Budget.	\$226,267.38	30.17%

New Jersey Pinelands Commission Application Fee Summary

FY Total	Month	Total Revenue	Received		Refunded	
			Number	Amount	Number	Amount
\$49,448.54	July	49,448.54	41	\$49,448.54	0	\$0.00
\$49,448.54	August	0.00				
\$49,448.54	September	0.00				
\$49,448.54	October	0.00				
\$49,448.54	November	0.00				
\$49,448.54	December	0.00				
\$49,448.54	January	0.00				
\$49,448.54	February	0.00				
\$49,448.54	March	0.00				
\$49,448.54	April	0.00				
\$49,448.54	May	0.00				
\$49,448.54	June	0.00				
\$49,448.54		\$49,448.54	41	\$49,448.54	0	\$0.00

Budget Anticipated	\$850,000.00	
Amount Collected	\$49,448.54	5.82%

EMPLOYEE ACTIONS
July 2025 – August 2025

A. RETIRING EMPLOYEE(S)

Name	Title	Office	Departing Date	Effective Date
Kim Laidig	Research Scientist 1	Science	11/28/2025	12/1/2025

B. HIRED EMPLOYEE(S)

Name	Title	Office	Hire Date	Effective Date
NONE				

C. VACANCIES / RECRUITMENT(S)

Title	Office	Status
Research Scientist 3	Science	Budgeted/Posted

D. LEAVE OF ABSENCE

Name	Title	Office	Leave Date	Return Date
Theresa Melodick	Clerical Assistant 1	Business Services	5/8/2025-5/29/2025 (Paid)	7/7/2025
			5/30/2025-7/4/2025 (Unpaid)	